

**AGENDA**  
**GIG HARBOR CITY COUNCIL MEETING**  
**Monday, March 27, 2023 – 5:30 p.m.**  
**Council Chambers**

*This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the Public Comment & Decorum section at the end of this agenda for information on options to make public comment.*

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**LAND ACKNOWLEDGMENT**

*Before we begin this Council Meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the *sxʷəbabč̓* band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.*

**CHANGES TO THE AGENDA**

**CONSENT AGENDA**

**1. City Council Minutes**

Documents:

[City Council Study Session Minutes - March 2, 2023.pdf](#)  
[City Council Retreat - March 11, 2023.pdf](#)  
[City Council Minutes - March 13, 2023.pdf](#)  
[City Council Study Session Minutes - March 16, 2023.pdf](#)

**2. Resolution 1273 Amending the Wastewater Comprehensive Plan by Revising the Sewer Collection Basin Boundary between Sewer Collection Basins #3 and #4**

Documents:

[AGENDA BILL Resolution 1273.pdf](#)

**3. Creative Endeavor Grant Agreements**

*Item moved to New Business 5*

**4. Appointment of Justin Teerlinck and Reappointment of Louise Tieman to the Parks Commission**

Documents:

[AGENDA BILL Parks Commission Appointments.pdf](#)

**5. Appointment of Lea Basile-Lazarus, Caasi Dickens, and Emily Ko Smith to the Arts Commission**

Documents:

[AGENDA BILL Arts Commission Appointments.pdf](#)

**6. Professional Services Contract with David Evans and Associates for Traffic Analysis and Preliminary Design**

Documents:

[AGENDA BILL PSC with DEA.pdf](#)

**7. Professional Services Contract with Richard Sample Engineering for Arc Flash Assessment at the Wastewater Plant and Collection System Lift Stations**

Documents:

[AGENDA BILL Arc Flash Assessment.pdf](#)

**8. Approval of Vouchers**

Check numbers 100072 through 100191 and ACH payments in the amount of \$615,378.29.

**9. Gig Harbor BoatShop Lease Agreement – Amendment #4**

Documents:

[AGENDA BILL BoatShop Lease Amendment.pdf](#)

**MAYOR'S REPORT**

**CITY ADMINISTRATOR'S REPORT**

**PUBLIC COMMENT ON NON-AGENDA ITEMS**

**NEW BUSINESS**

**1. Public Works Construction Contract Award for Public Works Operations Center Building**

*Suggested Motion: Approve and authorize the Mayor to:*

1. *Execute the Construction Contract with Pease & Sons, Inc. in the amount of \$3,717,006.21;*
2. *Execute the Construction Support Services Contract with Lawhead Architects in the amount of \$ 221,218.65.*
3. *Execute the Materials Testing Services Contract*

*with Construction Testing Laboratories in the amount of \$ 19,104.00; and*

4. *Authorize City Engineer Change Order Authority in an amount not to exceed \$200,000.00.*

- a) Report: Public Works Director Jeff Langhelm
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Operations Center.pdf](#)

## **2. Professional Services Contract with Granicus, LLC**

*Suggested Motion: Move to authorize the mayor to execute the professional services contract for assistance with the monitoring and tracking of short-term rentals between the City of Gig Harbor and Granicus, LLC in the amount not to exceed \$7,907.40.*

- a) Report: Community Development Director Carl de Simas
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Granicus PSC.pdf](#)

## **3. Authorization to Purchase Replacement Desk Phones**

*Suggested Motion: Move to authorize the mayor to sign a purchase agreement with TRI-TEC Communications for replacement desktop phones.*

- a) Report: Information Services Manager Keith Smith
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Desk Phone Purchase Authorization.pdf](#)

## **4. Adoption of Resolution 1272 Adopting a Public Participation Plan for Updating the Comprehensive Plan**

*Suggested Motion: Move to approve Resolution 1272.*

- a) Report: Principal Planner Robin Bolster-Grant

- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Resolution 1272.pdf](#)

## **5. Creative Endeavor Grant Agreements**

*Suggested Motion: Move to authorize the mayor to execute Creative Endeavor Grant agreements as listed.*

- a) Report: City Clerk Josh Stecker
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Creative Endeavor Grants.pdf](#)

## **COUNCIL REPORTS / COMMENTS**

## **ANNOUNCEMENT OF UPCOMING MEETINGS**

Documents:

[Upcoming City Meetings.pdf](#)

[City of Gig Harbor Two-Year Strategic Plan 2022-2023.pdf](#)

## **ADJOURN**

### **PUBLIC COMMENT & DECORUM**

The City Council desires to allow a maximum opportunity for public comment.

However, the business of the City must proceed in an orderly, timely manner. The purpose of a Council meeting is to conduct the City's business; it is not a public forum.

Speakers will be allotted 3 minutes per individual, unless revised by the Mayor. In-person comments shall be made from the microphone, first giving the speaker's name and address. When there are 30 seconds remaining, a yellow light will alert you to summarize your comments. At the end of your comments, the light will turn red and you will hear a beep signifying the end of your comment period. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the Raise Hand button near the bottom of your Zoom window or press \*9 on your phone. Please refrain from raising your hand until the Mayor has announced that she has opened the

public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press \*6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of making oral comment, written comments may be submitted to the City Council at [mayorandcouncil@gigharborwa.gov](mailto:mayorandcouncil@gigharborwa.gov).

All remarks shall be addressed to the Council as a body and not to any specific councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the Mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding a public meeting, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

#### **AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS**

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the City Clerk at [cityclerk@gigharborwa.gov](mailto:cityclerk@gigharborwa.gov) or (253) 853-7613 at least 24 hours prior to the meeting.